

# BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

## Meeting Minutes

November 9, 2023

Chair Jay Rosenberg called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Tim Carey (remote), Andrea Chymiy (remote), Scott Isenman and Fritz von Ibsch; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola and Finance Manager Ed Kaufman.

### AGENDA ADDITIONS & DELETIONS

None

### PUBLIC HEARING

At 4:30 Commissioner Rosenberg opened a Public Hearing per RCW 84.55.120 to take public comment on revenue sources for the District's 2024 expense budget. No comments were offered from the public. The Public Hearing remained open until 5:20 PM.

### PUBLIC COMMENT

None

### FIRE CHIEF'S REPORT

- COVID-19 Reimbursement Update: Finance Manager Kaufman briefed the Board on COVID-19 reimbursements to date. As of November 9, 2023, BIFD had received over \$875,000 in reimbursement for personnel and other expenses incurred during the COVID-19 pandemic.
- Kitsap 911 Updates: Chief Moravec briefed the Board on three items relating to Kitsap 911: 1) the organization's financial outlook; 2) residual funds not used during the Purvis install across the County; and 3) update on the progress of the new radio system. The Commissioners expressed a desire to use any residual funds identified in 2) above to provide all of the promised functionality of the Purvis system, before using those funds for any other purpose. Staff will engage with Purvis, Kitsap 911 and the other County agencies about fixing the functionality issues.
- TEMS ILA Update: Chief Moravec presented the latest version of the Tactical Emergency Medical Services (TEMS) ILA to the Board. The ILA is not ready for consideration in its current form and there is no rush to adopt. This was only a progress update for the Board.

### GOOD OF THE ORDER

Commissioner Isenman will forward a document to the Board regarding new protocols under evaluation by the Pre-Hospital Healthcare Technical Committee that he serves on.

Commissioner Rosenberg noted a recent story about a successful citizen CPR response by two individuals who learned CPR at Bainbridge High School.

Chief Moravec noted the re-election of Commissioner Andrea Chymiy on November 7 and the election of former Commissioner Bruce Alward to fill Position #2 which is being vacated by Commissioner Jay Rosenberg.

### CONSENT AGENDA

(Voucher numbers 35375 through 35394 totaling \$48,164.97, October Payroll of \$795,813.46, Meeting Minutes 10/26/23). Commissioner von Ibsch moved to approve the Consent Agenda as presented. Commissioner Chymiy seconded the motion and the motion passed unanimously.

### BUSINESS AGENDA

#### 1. Resolution #07-2023: 2024 Property Tax Revenue – General Fire Levy

Chief Moravec requested approval of Resolution #07-2023: 2024 Property Tax Revenue – General Fire Levy. This resolution authorizes the increase of the General Fire Levy collected in 2024 by 1.0%. Commissioner Isenman moved to approve Resolution #07-2023 as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

#### 2. Resolution #08-2023: 2024 Property Tax Revenue – EMS Levy

Chief Moravec requested approval of Resolution #08-2023: 2024 Property Tax Revenue – EMS Levy. This resolution authorizes the increase of the EMS Levy collected in 2024 by 1.0%. Commissioner Chymiy moved to approve Resolution #08-2023 as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

#### 3. Resolution #09-2023: 2024 Budget

Chief Moravec requested approval of Resolution #09-2023: 2024 Budget. This resolution establishes the Department's operating budget for 2024. The budget meets the operational needs of the Department in 2024 and is consistent with the Department's 10-year financial projections. Commissioner von Ibsch moved to approve Resolution #09-2023 as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

### EXECUTIVE SESSION

At 5:30 Commissioner Rosenberg called for an Executive Session to last 30 minutes. The Executive Session was called to review the performance of a public employee per RCW 42.30.110(1)(g) and for collective bargaining planning per RCW 42.30.140(4)(b).

At 6:00 PM, the Executive Session was extended by 10 minutes. At 6:10 PM, the Executive Session was extended by an additional 10 minutes.

ADJOURNMENT

The meeting was adjourned at 6:20 PM.

Submitted by:



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Jared Moravec, Board Secretary

Approved

December 14 , 2023